

SEBASTOPOL UNION SCHOOL DISTRICT
VOLUNTEER CODE OF CONDUCT

As a volunteer in the Sebastopol Union School District, I agree to abide by the following Code of Volunteer Conduct:

- I agree and pledge to do what is in the best personal and educational interest of every child with whom I come into contact.
- I agree and pledge to work in cooperation with school personnel and maintain regular communication with appropriate school personnel regarding my program, activities and involved students.
- I will maintain confidentiality regarding student information, abilities, or concerns outside school and will share any concerns that I have with the appropriate school certificated personnel which may be my assigned teacher, coach, counselor and/or administrator.
- I agree to never be alone with students without the authorization of my assigned teacher, coach, counselor or administrator.
- I agree that I should refrain from the use of student restrooms at any time that students are present and should use adult restroom facilities.
- I agree not to transport students on field trips or school activities without the written permission of parents or guardians. I must also have the expressed permission of the appropriate school administrator.
- I will not disclose, use or disseminate student photographs or personal information about students, self or others.
- I will not post, transmit, publish, display or possess harmful or inappropriate material that is threatening, obscene, disruptive or sexually explicit or that could be construed as any form of harassment or intimidation.
- I agree to immediately report to the appropriate school site personnel any student that I believe may be a danger to others or may have the potential to hurt themselves or others, or may be in danger of being harmed or abused by someone else.
- Upon arriving on campus for on-site volunteer activities I agree to sign in with the school office. For field trips and off campus activities I will always check in with my assigned teacher, coach or school administrator.
- I agree not to exchange telephone numbers, home addresses, e-mail, or home directory information with students for any purpose as a volunteer.
- I will not solicit or agree to out-of-school meetings with students that are not approved by the school administrator and the student's parent or guardian.

I agree to follow the District Volunteer Code of Conduct at all times. I understand that the school may ask me to cease my activities at any time if the site principal believes this to be in the best interest of the school and/or individual students or staff.

Signature of School District Volunteer

Date

Signature of Site Administrator

Date